



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

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Rob Crist

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Bob Guidry

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MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** Rob Crist called to order the Executive Committee meeting on Tuesday, December 7, 2010, at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the November 2010 meeting were not available and will be reviewed during the January Executive Committee meeting.
3. **Members in attendance:** Rob Crist, Chris Nixon, Donna Self, Ron Higdon, Tony Vitale, Robert Hill, Luke Gianelloni, Neil Christianson, Alan Colthorp, Pete Crump, Andrew Gosnell, Jonathan Kilpatrick and Dale Bridges.
 - A. **Treasurer** – Buff Tibbetts was not in attendance, however bank account statements were shared with the Executive Board. The checking account has a balance of \$1340.98. The money market has a balance of \$12,632.31. The ITEA-ECC Scholarship Account at ITEA Nationals has a balance of \$6,569.00.
 - B. **Education Chair** – Mike Buck was not in attendance. The scholarship process for the 2011-2012 school year begins in November. Rob Crist discussed further the possibility of corporate sponsors funding chapter scholarships. The George-Washington Chapter President recommended having local corporate sponsors fund our scholarships. In return they gain more visibility either on the Emerald Coast Chapter (ECC) Website or during ECC sponsored luncheons. The best method to gaining the corporate sponsors is during a symposium or discussion forum. The sponsors get more visibility during these events and more likely to sponsor the event with funds that can be used for the scholarships.
 - C. **Membership Chair** – Neil Christianson reported problems with the distribution list for membership of the ECC. Arissa Hodges is working with Donna Self and Neil Christianson to make the ECC distribution list readily available for ECC-ITEA events. This discussion will continue at the next Executive Committee meeting.
 - D. **Programs Chair** – Donna Self reported that the Talk Turkey luncheon on November 8th went well. The Enlisted Club room was full for General Charles Davis, AAC/CC. Donna Self will forward information regarding that next luncheon event to ITEA members.
 - E. **Awards Chair** – Harry Strittmatter was not in attendance. Rob Crist and Col Brewer (46 TW/CC) will present the “Tester of the Quarter” award for the 3rd quarter of 2010 to Capt Arubey Wiggins of the 46 TS on 10 December. The 4th Quarter award needs to be solicited early January 2011.
 - F. **Symposium Chair**- Jim Brock was not in attendance.
 - G. **Publications Chair** – Alan Colthorp reported the next submission to the ITEA Journal will be 5 January. Alan plans to submit the 3rd Quarter award winner and a brief summary of the November “Talk Turkey” luncheon with General Davis.
 - H. **Election Chair** – Tim Swope was not in attendance. With the change in the Board of Directors for 2011 a new Webmaster is needed for the ECC. Andrew Gosnell will join the Board and Directors, but he also nominated Jonathan Kilpatrick as our new Webmaster. By a unanimous decision the ECC welcomes Jonathan to the ECC as our new Webmaster.
4. **Old Business: Test & Training Forum.** Rob Crist, Dale Bridges, Doug Davis and Bob Guidry attended a telecom (17 Nov) with the GW Chapter about co- hosting a Test and Training Forum in the Eglin area 20-22 September 2011. The theme was determined to be something between “Does competition for Shrinking Resources Result in Compatibility Issues” and “Are Policies Compatible or Reconcilable”. The ECC also needs to come up with a “On-site” logistician and publicity POC to communicate with the George Washington Chapter. Rob

Crist later communicated with Len Iannuzzo about attending the next telecom and taking the lead role as the Eglin POC for logistics.

5. **New Business:** Neil Christianson initiated a discussion about a luncheon for our “Tester of the Quarter”. ECC-ITEA would pay for the winner’s lunch during the next co-sponsored luncheon. ITEA members and the office of the winner would be invited to attend.

The discussion continued with the ECC social event to help promote membership. Although everyone agrees with a social event, the location and date have yet to be established.

6. **Next Executive Committee Meeting.** Tuesday, January 4, 2011 at 12:00 PM in Bldg 260, Room 202.
7. The meeting adjourned at 12:45PM.

Rob Crist for

Arissa Hodges

Arissa Hodges, Emerald Coast Chapter Secretary
