



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

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Rob Crist

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MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** Rob Crist called to order the Executive Committee meeting on Tuesday, April 06, 2010 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the March 2010 meeting were approved as written.
3. **Members in attendance:** Rob Crist, Jeri Ghosh, Jim Brock, Chris Snider, Andrew Gosnell, Alan Colthorp, Luke Gianelloni, Mike Buck, Doug Davis, Chris Nixon, Dale Bridges, Neil Christianson, Harry Strittmatter and Robert Hill.
4. **Reports:**
 - A. **Treasurer** – Buff Tibbetts was not in attendance, but submitted his report immediately after the Executive Committee meeting. Buff reported a checking account balance of \$436.53 and a money market balance of \$13,601.44. He also reported the chapter has not received our annual membership allocation (usually \$4.50 per member affiliated with the chapter) from National.
 - B. **Education Chair** – Mike Buck reported 18 applications were received and scored for our annual ITEA-ECC scholarships. The scholarship reviewers were Dr Mike Caluda, Mr. John Mistretta and Mr. Danny Bowers. Rob Crist planned to issue a “Thank You” letter for their support. The board approved to reward 5 scholarships to the top 5 applications valued at \$1,000 each. \$4,000 was to be provided by ITEA National as a result of ECC volunteer support for the Aircraft Stores Compatibility Symposium 2010. \$1,000 was to come from the ECC money market account. All applicants were offered a test facilities tour on 31 March 2010. The tour was organized and hosted by Doug Davis and Chris Snider. 12 applicants, 1 parent and a junior student attended the tour and was well received. Mike will contact the schools directly to line up presentations at the awards ceremonies and will issue a call for volunteers for the scholarship presentations. Alan Colthorp will generate an article for the ITEA Journal.
 - C. **Membership Chair** – Neil Christianson reported two new corporate members joined ITEA, but haven’t confirmed they joined the ECC. Neil will confirm the additions DRS and BAE.
 - D. **Programs Chair** – Donna Self was not in attendance. She did notify Rob Crist that ITEA is responsible for the 3rd Quarter joint event luncheon speaker. The committee discussed possible candidates to include the new inbound AAC/CV, Col David Harris; 53 WG/CC, Col Michael Gantt or the local director of DTRA, Col Jim Anderson.
 - E. **Awards Chair** – Harry Strittmatter provided the 2009 4th quarter award to Rob Crist for presentation with Col Brewer. The winner was the JASSM Test Team from the 780th Test Squadron. The team consisted of William Barton, John Fraser, Norm Mucklow, Dan Nowers and Bill Hetter. Alan Colthorp will get a picture of the group for the ITEA Journal.
 - F. **Symposium Chair**
 - a. **SEEK EAGLE.** Jim Brock reported registration is up to 180, but some presenters have not registered. All but one DV has registered for the event. Doug Davis is working posters and signage. Tutorials will be held on Monday, April 19, 2010. Technical sessions of symposium will be held April 20-22, 2010. Jeri Ghosh has arranged for volunteers to pick up Welcome Packet materials from the area Chambers of Commerce. Jim has also requested names of the volunteers needed to work the Registration Booth. Chris Nixon expects two volunteers, Alan Colthorp may have one volunteer and Luke Gianelloni may have one. Training for the Registration Booth will be on Sunday, April 18, for approx. 1 hour; booth will be open April 19-20 all day, and a half-day on April 21. Rob Crist reported

ITEA National has agreed to the original scholarship arrangement of \$4,000 to the chapter.

b. T&E Forum. Dale Bridges and Buff Tibbetts organized and held the T&E Forum event on 5 April 2010. The theme was “Application of Design of Experiments (DoE) in the Test and Evaluation Environment”. Panelists included Dr. James Simpson, 53 Wing/OA, Mr. Marv Ebbert, Raytheon Missile Systems, Col Mike Brewer, 46 TW/CC, Mr. Rich Walley, 728 ARSG/DD and Mr. Bob Darwin, SAIC (OSD/DT&E) and Dale Bridges as the moderator. Each panelist had 15 minutes to speak on the topic, followed by questions from the audience. Event was attended by over 70 people with a good mix of acquisition and test personnel.

G. Publications Chair –Alan Colthorp reported submission deadline for ITEA *Journal* is April 15, 2010. Information from the joint luncheon with Mr. Randy Brown and 2009 ITEA Tester of the Quarter (Fourth Quarter) article submissions will be submitted for chapter news.

H. Election Chair – Tim Swope and Ron Higdon were not in attendance.

5. Old Business. Test & Training Forum. Jeri Ghosh and Rob Crist will meet to confer with GW Chapter leadership who approached the chapter this summer to host a Test and Training Forum in the Eglin area after they have met with Mr. Arnold. **OPEN**

Scholarship Tour. Doug Davis and Chris Snider organized and hosted the 2nd Annual Eglin Facilities tour for all scholarship applicants on 31 March 2010. 12 applicants, 1 parent and a junior student attended the tour and was well received. **CLOSED.**

SWE Shadow. Rob Crist provided additional contacts for the shadow program student to observe engineering type work at Eglin AFB. **CLOSED.**

6. New Business. One candidate was nominated for the ITEA SE Regional vice president, Mr. Mike McFall. With no objection from the committee, Rob Crist will send in a chapter vote of YES.

7. Next Executive Committee Meeting. Tuesday, May 4, 2010 at 12:00 PM in Bldg 260, Room 202.

8. The meeting adjourned at 12:55PM.

Arissa Hodges

Arissa Hodges, Emerald Coast Chapter Secretary