



***Emerald Coast Chapter  
International Test and Evaluation Association  
Post Office Box 1584  
Eglin Air Force Base, Florida 32542***

**President**  
*Rob Crist*

**President Elect**  
*Bob Guidry*

**Past President**  
*Jeri Ghosh*

**Secretary**  
*Arissa Hodges*

**Treasurer**  
*Buff Tibbetts*

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*Mike Buck  
Dale Bridges  
Doug Davis  
Luke Gianelloni  
Chris Nixon  
Moe Bandy*

**Education Chair**  
*Mike Buck  
Chris Snider*

**Membership Chair**  
*Neil Christianson*

**Program Chairs**  
*Donna Self  
Eric Kitchen*

**Awards Chair**  
*Harry Strittmatter*

**Symposium Chair**  
*Jim Brock  
Ted Welch*

**Publications Chair**  
*Alan Colthorp*

**Election Chair**  
*Tim Swope  
Ron Higdon*

**Webmaster**  
*Andrew Gosnell*

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**MINUTES OF THE EXECUTIVE COMMITTEE MEETING**

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1. **Call to Order.** Rob Crist called to order the Executive Committee meeting on Tuesday, March 02, 2010 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the February 2010 meeting were approved as written.
3. **Members in attendance:** Rob Crist, Jeri Ghosh, Arissa Hodges, Jim Brock, Chris Snider, Andrew Gosnell, Alan Colthorp, Luke Gianelloni, Mike Buck, Buff Tibbetts, Doug Davis, Ron Higdon, Chris Nixon, Dale Bridges, Moe Bandy, Eric Kitchen
4. **Reports:**
  - A. **Treasurer** – Buff Tibbetts reported a checking account balance of \$436.53 and a money market balance of \$13,596.23. The Okaloosa County Science fair received a \$600 check from the chapter to support their efforts.
  - B. **Education Chair** – Mike Buck reported March 01, 2010 was the deadline for scholarship materials to be mailed to the ITEA Chapter mailbox. At the time of the meeting, 15 scholarship applications had been received by the chapter.
  - C. **Membership Chair** – Neil Christianson was not in attendance. Rob Crist had not heard back from any of the companies the chapter sent corporate membership information.
  - D. **Programs Chair** – Donna Self was not in attendance. She emailed her report. AFA is hosting the next NDIA/ITEA/AFA/AOC joint event. Mr. Randy Brown was the guest speaker at the Eglin Enlisted Club Lounge on Tuesday, February 9, 2010. Alan Colthorp has pictures and notes from the event to submit to the *ITEA Journal*.
  - E. **Awards Chair** – Harry Strittmatter was not in attendance. Rob Crist reported the chapter received only one nomination for the 2009 4<sup>th</sup> quarter award period. Alan Colthorp will get a picture of the group for the *ITEA Journal*.
  - F. **Symposium Chair**
    - a. **SEEK EAGLE.** Jim Brock reported the schedule of events has been posted to the ITEA website. Tutorials will be held on Monday, April 19, 2010. Technical sessions of symposium will be held April 20-22, 2010. Jeri Ghosh is creating a solicitation for volunteers to pick up Welcome Packet materials from the area Chambers of Commerce. Volunteers are also needed to work the Registration Booth. Training for the Registration Booth will be on Sunday, April 18, for approx. 3 hours; booth will be open April 19-20 all day, and a half-day on April 21. **Chapter Involvement:** Rob Crist reported the chapter has a disagreement with the original scholarship arrangement with ITEA Nationals. ITEA Nationals will give \$4,000 in scholarship money to chapter if JAG approves.
    - b. **T&E Forum.** Dale Bridges and Buff Tibbetts will have the T&E Forum event in the April 2010 timeframe. The theme will be “Application of Design of Experiments (DoE) in the Test and Evaluation Environment”. Chris Nixon will help obtain a facility for the event. Structure will be a four-hour Q&A with 4-5 panelists. Each panelist has 15 minutes to speak on the topic, followed by questions from the audience.
  - G. **Publications Chair** – Alan Colthorp reported submission deadline for *ITEA Journal* is April 15, 2010. Information from the joint luncheon with Mr. Randy Brown and 2009 ITEA Tester of the Quarter (Fourth Quarter) article submissions will be submitted for chapter news.

**H. Election Chair** – Tim Swope was not in attendance. Ron Higdon was elected as an election Committee Co-Chair.

5. **Old Business. Test & Training Forum.** Jeri Ghosh and Rob Crist will meet to confer with GW Chapter leadership who approached the chapter this summer to host a Test and Training Forum in the Eglin area after they have met with Mr. Arnold. **OPEN**
6. **New Business. Scholarship Tour.** Doug Davis took an action to begin planning the 2<sup>nd</sup> Annual Eglin Facilities Tour for scholarship applicants. Jeri Ghosh took an action to provide Doug Davis with the schedule and planning inputs from last year's event. Looking at Spring Break week for a potential day for this to happen. **OPEN.**

**SWE Shadow.** Rob Crist reported a local high school student is being sponsored by the Society of Women Engineers to shadow different engineering positions at Eglin AFB from 12-2pm. Rob Crist will provide the chapter with more information on how the chapter can assist this student. **OPEN.**

7. **Next Executive Committee Meeting.** Tuesday, April 6, 2010 at 12:00 PM in Bldg 260, Room 202.
8. The meeting adjourned at 12:45PM.

*Arissa Hodges*

**Arissa Hodges, Emerald Coast Chapter Secretary**