



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

President
Rob Crist

President Elect
Bob Guidry

Past President
Jeri Ghosh

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Arissa Hodges

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Buff Tibbetts

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Harry Strittmatter

Symposium Chair
*Jim Brock
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Publications Chair
Alan Colthorp

Election Chair
Tim Swope

Webmaster
Andrew Gosnell

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** Rob Crist called to order the Executive Committee meeting on Tuesday, 02 February 2010 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the January 2010 meeting were approved as written.
3. **Members in attendance:** Rob Crist, Jeri Ghosh, Arissa Hodges, Dale Bridges, Doug Davis, Chris Nixon, Chris Snider, Alan Colthorp.
4. **Reports:**
 - A. **Treasurer** – Buff Tibbetts was not in attendance.
 - B. **Education Chair** – Mike Buck was not in attendance. Chris Snider reported that some parents were complaining that the scholarship application (*.pdf) document on the website could not be modified. Andrew Gosnell corrected the issue by posted the application as a Microsoft Word document as well. Doug Davis inquired about another Eglin tour for the scholarship applications.
 - C. **Membership Chair** – Neil Christianson was not in attendance. Rob Crist and Arissa Hodges prepared 13 corporate membership letters and mailed them to potential ITEA corporate sponsors. Rob Crist is waiting to hear back from the companies.
 - D. **Programs Chair** – Donna Self was not in attendance. She emailed her report. AFA is hosting the next NDIA/ITEA/AFA/AOC joint event. Dr. Bruce Simpson will be the guest speaker at the Eglin Enlisted Club Lounge on Tuesday, February 9, 2010. Standard protocol expected: go through the lunch line at 11:00am and Dr. Simpson's presentation will begin at 11:30am.
 - E. **Awards Chair** – Harry Strittmatter was not in attendance. Rob Crist will contact Harry Strittmatter to see if ITEA received any Tester of the Quarter nominees for the 4th quarter 2009.
 - F. **Symposium Chair**
 - a. **SEEK EAGLE.** Jim Brock was not in attendance. **Chapter Involvement.** Rob Crist is meeting with Mr. Arnold on Tuesday, 09 February 2010, Bldg 1, Room 227, to discuss chapter involvement to obtain \$4,000 in scholarship funds. Meeting with Mr. Arnold may also cover JAG guidance on chapter involvement in this event.
 - b. **T&E Forum.** Dale Bridges reported T&E Forum will be in March 2010 at the Officer's Club in the afternoon. He and Buff Tibbetts will work on a theme and obtaining panelists.
 - G. **Publications Chair** – Alan Colthorp reported the chapter news was sent to the ITEA *Journal* for publication. Alan Colthorp will attend the Dr. Simpson event and try to get pictures for the *Journal*. The next date for submissions is 15 March 2010. Alan Colthorp's squadron is also in the process of getting an article approved to publish in the *Journal*.
 - H. **Election Chair** – Tim Swope was not in attendance. Arissa Hodges took an action to provide ITEA Nationals with a new listing of officers, board members, and committee chairs for the 2010 election year. Arissa Hodges also took an action to get this information to the Private Organization Office at Eglin AFB.
5. **Old Business. Test & Training Forum.** Jeri Ghosh and Rob Crist will meet to confer with GW Chapter leadership who approached the chapter this summer to host a Test and Training Forum in the Eglin area after they have met with Mr. Arnold. **OPEN**

6. **New Business. Scholarship Tour.** Doug Davis took an action to begin planning the 2nd Annual Eglin Facilities Tour for scholarship applicants. Jeri Ghosh took an action to provide Doug Davis with the schedule and planning inputs from last year's event. Looking at Spring Break week for a potential day for this to happen. **OPEN.**
7. **Next Executive Committee Meeting.** Tuesday, 02 March 2010 at 12:00 PM in Bldg 260, Room 202.
8. The meeting adjourned at 1:00PM.

Arissa Hodges

Arissa Hodges, Emerald Coast Chapter Secretary