



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

President
Rob Crist

President Elect
Bob Guidry

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Jeri Ghosh

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Tim Swope

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MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** Jeri Ghosh called to order the Executive Committee meeting on Tuesday, 05 January 2010 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the December 2009 meeting were modified and approved as modified.
3. **Members in attendance:** Rob Crist, Jeri Ghosh, Arissa Hodges, Buff Tibbetts, Mike Buck, Doug Davis, Luke Gianelloni, Chris Nixon, Ron Higdon, Neil Christianson, Donna Self, Harry Strittmatter, Alan Colthorp, Andrew Gosnell.
4. **Reports:**
 - A. **Treasurer** – Buff Tibbetts reported a checking account balance of \$1,036.53 and a money market balance of \$13,584.71. The chapter received \$837.00 membership rebate from ITEA nationals. The NW Florida Math-a-thon and Okaloosa County Science Fair organizers have contacted the chapter asking for financial support for upcoming events. The chapter will support both events.
 - B. **Education Chair** – Mike Buck reported he is waiting to hear back from students with regard to the ITEA Emerald Coast Chapter scholarship competition. Deadline for applications is March 1, 2010. Updated information has been placed on the chapter's website.
 - C. **Membership Chair** – Neil Christianson is generating a corporate membership solicitation template letter to be sent to prospective businesses to help the chapter secure a new corporate ITEA sponsor. Rob Crist and Arissa Hodges will place the letters in the current letterhead, obtain necessary signatures, and mail the letters out. Suspense date is 22 Jan 2010.
 - D. **Programs Chair** – Donna Self reported AFA is hosting the next NDIA/ITEA/AFA/AOC joint event. Dr. Bruce Simpson will be the guest speaker at the Eglin Enlisted Club Lounge on Tuesday, February 9, 2010. Standard protocol expected: go through the lunch line at 11:00am and Dr. Simpson's presentation will begin at 11:30am.
 - E. **Awards Chair** – Harry Strittmatter reported award solicitations need to go out for 4th Quarter 2009 with a suspense date of 22 January 2010. Photos from the 46TS for the 3rd Quarter 2009 winner are needed for the ITEA *Journal*.
 - F. **Symposium Chair**
 - a. **SEEK EAGLE.** Jim Brock had another meeting and will give his update at another time. **Chapter Involvement.** The chapter voted unanimously to obtain \$4,000 in scholarship funds for volunteering to assist with the SEEK EAGLE symposium. Rob Crist will interface with the new JAG official to discuss how to handle government employees volunteering to assist with the event. (With a government paid registration fee, can a member volunteer to assist with the event? Or is the deal "attendance only"?)
 - b. **T&E Forum.** Buff Tibbetts, Chris Nixon, and Dale Bridges are coordinating an event for February 2010 timeframe.
 - G. **Publications Chair** – Alan Colthorp reported the next *Journal* publication date is early Feb 2010. Scholarship information has been placed in the Eglin bulletin. Going to submit new officers and board members for 2010 to the *Journal*.

H. Election Chair – Tim Swope was not in attendance. Arissa Hodges reported that the elections were complete. All responses received endorsed the candidates submitted. New Board Members: Luke Gianelloni, Chris Nixon, and Moe Bandy.

5. **Old Business. Test & Training Forum.** Jeri Ghosh and Rob Crist will meet to confer with GW Chapter leadership who approached us this summer to host a Test and Training Forum in the Eglin area. **OPEN**
6. **New Business. JAG Meeting.** Rob Crist will coordinate with other non-profit organizations to have a meeting with the new JAG officials for Q&A on how new government policies will affect chapter business.
7. **Next Executive Committee Meeting.** Tuesday, 02 February 2010 at 12:00 PM in Bldg 260, Room 202.
8. The meeting adjourned at 1:00PM.

Arissa Hodges

Arissa Hodges, Emerald Coast Chapter Secretary