



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

President
Jeri Ghosh

President Elect
Rob Crist

Past President
Chris Nixon

Secretary
Arissa Hodges

Treasurer
Buff Tibbetts

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Ron Higdon
Ted Welch
Mike Buck
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Doug Davis*

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*Mike Buck
Chris Snider*

Membership Chair
Neil Christianson

Program Chairs
*Donna Self
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Awards Chair
Harry Strittmatter

Symposium Chairs
*Mark Erickson
Chris Nixon*

Publications Chair
Alan Colthorp

Election Chair
Tim Swope

Webmaster
Andrew Gosnell

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Elect Rob Crist called to order the Executive Committee meeting on Tuesday, 06 October 2009 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the September 2009 meeting were approved with modifications. **Members in attendance:** Rob Crist, Chris Nixon, Arissa Hodges, Doug Davis, Chris Snider, Neil Christianson, Donna Self, Alan Colthorp, Andrew Gosnell.
3. **Reports:**
 - A. **Treasurer** – Buff Tibbetts was not in attendance.
 - B. **Education Chair** – Mike Buck was not in attendance. Chris Snider relayed that scholarship activities were completed for the year.
 - C. **Membership Chair** – Neil Christianson provided a list of potential corporate membership companies. Five of the companies had a very active ITEA membership base. Neil Christianson provided the information to Rob Crist. Rob Crist took the action to generate a letter with Jeri Ghosh to send to these potential ITEA corporate membership companies.
 - D. **Programs Chair** – Donna Self reported the Annual NDIA “Talk Turkey” Thanksgiving luncheon will be held November 17 at 11:00am at the NCO Club (Eglin). Reservations and payments are required in advance. Donna Self took an action to obtain the NDIA flyer for the event and distribute it to ITEA members.
 - E. **Awards Chair** – Harry Strittmatter was not in attendance.
 - F. **Symposium Chair**
 - a. **SEEK EAGLE:** National ITEA agreed to sign a co-sponsorship agreement. AFSEO is staffing the agreement for government signature. Lori Freeman with ITEA nationals stated since the Emerald Coast Chapter is essentially not supporting the event in 2010 in any fashion, the Chapter is not going to be eligible for scholarship funds from the event net income. Also, because of the agreement, there cannot be any net income upon which to allocate funds regardless. Lori Freeman will provide the Chapter an updated spreadsheet of the scholarship account to see if the Chapter has some funding available in the general scholarship fund.
 - G. **Publications Chair** – Alan Colthorp reported a Journal publication deadline of the 3rd week of October. Alan is also looking internal to his squadron for a potential paper/article for the journal.
 - H. **Election Chair** – Tim Swope was not in attendance. Arissa Hodges took an action to contact Tim Swope on the upcoming Emerald Coast Chapter elections.
4. **Old Business:** None.
5. **New Business:**
 - a. **Scholarship Income.** A paragraph was added to the AFSEO co-sponsorship agreement that would allow the Chapter to host other social functions within the event that would fall outside the confines of the agreement. ITEA Nationals recommended the Chapter plan to organize and fully host a golf tournament preceding the event. The Chapter could keep all of the funds associated with the tournament and its sponsors and allocate them towards scholarships directly. Chris Nixon made the suggestion of having a “Best Paper/Presentation” award for high school students, and give out scholarships as awards. With this idea, the

scholarships are included in the Gifts/Awards budget for the event. Rob Crist took an action to work with Jeri Ghosh and propose a letter to the law office outlaying possible ways for the Chapter to earn scholarship money at the Seek Eagle event.

6. **Next Executive Committee Meeting:** Tuesday, 03 November 2009 at Bldg 260, Room 202.
The meeting will begin at 12:00 PM
7. The meeting adjourned at 12:55PM.

Arissa Hodges, ECC Secretary