



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

President
Jeri Ghosh

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Rob Crist

Past President
Chris Nixon

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Arissa Hodges

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Buff Tibbetts

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Alan Colthorp

Election Chair
Tim Swope

Webmaster
Andrew Gosnell

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Jeri Ghosh called to order the Executive Committee meeting in Building 260 Conference Room 202, Eglin AFB, FL, on Tuesday, 04 August 2009 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the July 2009 meeting were approved. **Members in attendance:** Jeri Ghosh, Rob Crist, Chris Nixon, Arissa Hodges, Buff Tibbetts, Dale Bridges, Doug Davis, Mike Buck, Neil Christianson, Andrew Gosnell.
3. **Reports:**
 - A. **Treasurer** – Buff Tibbetts reported \$1,202.30 in the checking account and \$13,556.33 in the money market account.
 - B. **Education Chair** – Mike Buck reported funds have been distributed to schools. The Education Committee has completed the scholarship process for the 2009-2010 school year.
 - C. **Membership Chair** – Neil Christianson reported we have 178 active members. Twenty-two memberships expired on 30 June 2009. The members have been notified by ITEA Nationals of their lapse in membership. Neil Christianson will send Arissa Hodges an updated membership list with contact information for the chapter emailing distribution list.
 - D. **Programs Chair** – Donna Self was not in attendance, but she did send an email to the Executive Committee relaying Col Michael Brewer, 46 TW/CC will be the guest speaker at the August 27 joint ITEA/NDIA/AOC/AFA luncheon. The event will take place at the Eglin Enlisted Club Lounge starting at 11:00am. Donna Self will prepare a flyer and Arissa Hodges will distribute the flyer to the ITEA membership.
 - E. **Awards Chair** – Harry Strittmatter was not in attendance. Jeri Ghosh reported that the polls for tester of the quarter (April/May/June) were closed. Harry Strittmatter will tally the votes and announce the winner.
 - F. **Symposium Chair**
 - a. **SEEK EAGLE:** AFMC & AAC JAG officers have concerns regarding government personnel and government organizations affiliating with nonprofit organizations on fundraising that leads to profits to the nonprofit organization. After some legal research and advice by Jeri Ghosh and Buff Tibbetts, AAC/JAG has offered up two options for this event. Option One was the government handles everything themselves with no help from ITEA. Option Two is that AFSEO and ITEA can opt to “co-sponsor” the event without legal concern if ITEA Nationals agrees to the Co-Sponsorship Agreement. The next step is to send the Co-Sponsorship Agreement to ITEA Nationals and see if they would agree to the terms.
 - b. **T&E Forum:** The T&E Forum is not affected by AFMC & ACC JAG concerns because it is not a fundraising event. “Revitalizing Test and Evaluation” is the theme. This will be held at the Eglin Officer’s Club in the Fall.
 - G. **Publications Chair** – Alan Colthorp was not in attendance.
 - H. **Election Chair** – Tim Swope was not in attendance.
4. **Old Business:** Jeri Ghosh reported that the ECC has met most of the criteria to compete for ITEA Nationals chapter awards. We are lacking documentation in the following areas: one new corporate member, one nomination for ITEA Professional Award, and chapter members submitting articles to the *ITEA Journal*. Jeri Ghosh will ask Alan Colthorp and Harry Strittmatter to help with the *ITEA Journal* submissions and nominations for the ITEA Professional awards.

5. **New Business:**

- a. Rob Crist reported the George Washington Chapter if ITEA would like to co-host their next Test and Training Program here at Eglin in October 2010. Rob Crist will see if this event will need a Co-Sponsorship agreement.
- b. Andrew Gosnell reported the website service agreement has expired. Andrew Gosnell and Buff Tibbetts will work the issue.

6. **Next Executive Committee Meeting:** Tuesday, 01 September 2009 at Bldg 260, Room 202.
The meeting will begin at 12:00 PM

7. The meeting adjourned at 12:59PM.

Arissa Hodges, ECC Secretary