



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

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Jeri Ghosh

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Rob Crist

Past President
Chris Nixon

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Tim Swope

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MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Jeri Ghosh called to order the Executive Committee meeting in Building 260 Conference Room 202, Eglin AFB, FL, on Tuesday, 2 June 2009 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the May 2009 meeting were approved. **Members in attendance:** Jeri Ghosh, Rob Crist, Arissa Hodges, Buff Tibbetts, Ron Higdon, Mike Buck, Dale Bridges, Doug Davis, Neil Christianson, Chris Snider, Alan Colthorp.
3. **Reports:**
 - A. **Treasurer** – Buff Tibbetts reported \$1,209.30 in the checking account and \$13,545.03 in the money market account.
 - B. **Education Chair** – Mike Buck reported that six scholarships had been awarded to graduating seniors. Each scholarship was for \$1,000. The students have provided their school information. ITEA Nationals will cut the checks and mail them to the chapter. Then, with a letter from Jeri Ghosh, the chapter will disburse the checks to the schools.
 - C. **Membership Chair** – Neil Christianson reported that 22% of the chapter membership does not have government email addresses. This would mean 22% of the membership could not access information posted on the A3 website. Arissa Hodges will work with the membership chair to obtain the latest membership/email list from ITEA nationals.
 - D. **Programs Chair** – Donna Self was not in attendance. She sent out an email stating the chapter needed to determine an August guest speaker for the NDIA/ITEA luncheon for the third quarter. Donna Self suggested asking the new Test Wing Commander and having Dr. Simpson as a backup.
 - E. **Awards Chair** – Harry Strittmatter was not in attendance. Jeri Ghosh will contact Ruby Dunson for awards package timelines and a clear distribution list for the ITEA Tester of the Quarter nominees. Discussion was held on new places to buy award plaques for quarterly winners.
 - F. **Symposium Chair**
 - a. **SEEK EAGLE:** Jim Brock is bringing in Ben Shirley to help get the symposium organization back on track. Everything should be back on track within the next couple of months.
 - b. **T&E Forum:** Buff Tibbetts and Dale Bridges will work on a better title that is more test oriented and less focused on the T&E workforce. As a suggestion, the title “Revitalizing Test and Evaluation” was given to the board for consideration.
 - G. **Publications Chair** – Rob Crist will give Alan Colthorp the deadlines for ITEA *Journal* submissions. Alan Colthorp is planning on submitting quarterly award winners and scholarship winners in July.
 - H. **Election Chair** – Tim Swope was not in attendance.
4. **Old Business:** None.
5. **New Business:** Jeri Ghosh will get the ITEA National Chapter Award criteria and disburse it to the board for review. For the Superior rating, the chapter is lacking publications in technical journals and obtaining a new corporate sponsor. Jeri Ghosh is also preparing information for the Southeast Regional Board of Directors report.
6. **Next Executive Committee Meeting:** Tuesday, 07 July 2009 at Bldg 260, Room 202. The meeting will begin at 12:00 PM

7. The meeting adjourned at 12:42PM.

Arissa Hodges, ECC Secretary