



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

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Rob Crist*

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MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Jeri Ghosh called to order the Executive Committee meeting in Building 22 Conference Room 107, Eglin AFB, FL, on Tuesday, 03Feb09 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the Jan 2009 meeting were approved with one minor change. **Members in attendance:** Mike Buck, Doug Davis, Dale Bridges, Jeri Ghosh, Neil Christianson, Rob Crist, Ron Higdon, Chris Nixon, Buff Tibbetts, and Ted Welch.
3. **Reports:**
 - A. Publications Chair – Rob Crist reported no award winners were submitted for the next *ITEA Journal* edition, but he will submit a collage of all 2008 quarterly winners for the following edition. Publications will begin working on publishing scholarship information in local area.
 - B. Treasurer – Buff Tibbetts reported the chapter has \$1,102.60 in checking and \$14,022.71 in money market accounts as of 31Jan09.
 - C. Education Chair – Mike Buck reported that informational letters have been distributed to local area schools and the package is available on the website. Submissions are due 01Mar09.
 - D. Membership Chair – Neil Christianson had no report. Jeri Ghosh reported that she received email from Betsy Thorn indicating the desire to step down from Membership Co-Chair position.
 - E. Programs Chair – Donna Self is checking in to next joint event to be hosted by NDIA.
 - F. Awards Chair – Harry Strittmatter was not in attendance. Arissa Hodges will prepare the 4th quarter award notification letter for 46TW and send to Jeri for signature.
 - G. Symposium Chair – Mark Erickson was not in attendance.
 - a. **SEEK EAGLE:** Ted Welch represented Seek Eagle and reported that Jim Brock has taken action to build a symposium team. Ted or Jim will report at the 03Mar09 meeting on budget, IT plan, and level of ITEA support requested.
 - b. **T&E Conference:** No topic or date has been determined. Action to discuss with Dale Bridges, Rob Crist, Chris Nixon, and Buff Tibbetts. Date is mid-April to mid-May.
 - H. Election Chair – Tim Swope was not in attendance.
4. **Old Business:** None.
5. **New Business:**
 - a. Two nominees were submitted by Rob Crist and Chris Nixon to become as members of Publications and Programs Committees. Each will check with their volunteers to determine which committee best suits the individuals.
 - b. ITEA National is trying out a new chapter award format.
6. **Next Board of Directors Meeting:** Tuesday, 03Mar08 will be at Bldg 22, Room 107 conference room. The meeting will be at 12:00 PM
7. The meeting adjourned at 12:35 PM.

Submitted for Arissa Hodges, ITEA ECC Secretary, by J Ghosh