



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

*President
Chris Nixon*

*President Elect
Jeri Ghosh*

*Past President
Bran McAllister*

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Arissa Hodges*

*Treasurer
Buff Tibbetts*

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*Awards Chair
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*Symposium Chair
Mark Erickson*

*Publications Chair
Rob Crist
Craig Otto*

*Election Chair
Tim Swope*

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Chris Nixon called to order the Executive Committee meeting in Building 22, Eglin AFB, FL, on Tuesday, 14 October at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the 02 September 2008 meeting were approved.
Members in attendance: Chris Nixon, Arissa Hodges, Buff Tibbetts, Michael Buck, Neil Christianson, Ron Higdon, Tim Swope, Bran McAllister, Rob Crist.
3. **Reports:**
 - A. Treasurer – Buff Tibbetts reported the chapter has \$1,254.04 in checking and \$13,972.07 in money market account.
 - B. Education Chair – Mike Buck reported preliminary scholarship information will be sent out to schools in November. We have about \$9,000 in scholarship fund. Mike Buck will work with Rob Crist to get scholarship information t in the Eglin newspaper during the Jan/Feb timeframe.
 - C. Membership Chair – Neil Christianson reported that the chapter has gained 38 new members.
 - D. Programs Chair – Donna Self was not in attendance. Arissa Hodges will try to find out information about the November Event: Turkey Talk.
 - E. Awards Chair – Harry Strittmatter was not in attendance. Chris Nixon stated we have 3 nominations for ITEA Tester of the Quarter for 3Q2008. Nominees are: 46 TW BOLDQUEST Plus Team, the 53d Wing’s 86th Fighter Weapons Squadron Test Team, and the 503 CCW’s USAF Warfare Center Joint IED (JIED) Network Defeat Assessment Team. The write-ups will be sent to BOD members via email and you can send in your votes to Chris Nixon.
 - F. Symposium Chair – Mark Erickson was not in attendance. **SEEK EAGLE:** Seek Eagle decided they could not support Stores Compatibility symposium in April 2009. After some discussion, Chris Nixon took the action to speak with Col Plumb about having either a Seek Eagle Conference or a C4ISR Conference in 2010. **T&E Forum:** Buff Tibbetts and/or Chris Nixon will send out Thank-You notes to TYBRIN for sponsoring the T&E forum.
 - G. Publications Chair – Rob Crist put an article in for the ITEA Tester of the Quarter 2Q2008. Rob Crist and Buff Tibbetts will work together to get an article in the ITEA Journal about the T&E Forum.
 - H. Election Chair – Tim Swope stated we have 2 nominations for the BOD and 1 for President elect. Tim Swope and Arissa Hodges created a Call for Volunteers email that was distributed to all current ITEA ECC members to spark interest.
4. **Old Business:**
 - A. None.
5. **New Business:**
 - A. Chris Nixon informed the chapter that we received an Excellent rating from the ITEA national office. We missed the superior rating because we did not get a new corporate sponsor or an article in the ITEA Journal. Chris Nixon took the action to keep track of rating requirements for the upcoming year.

6. **Next Board of Directors Meeting:** Tuesday, 04 November 08, in Bldg 22, Room 107 conference room. The meeting will be at 12:00 PM.

7. **Adjournment.** The meeting adjourned at 1:00 PM.

Arissa Hodges, ITEA ECC Secretary