



***Emerald Coast Chapter  
International Test and Evaluation Association  
Post Office Box 1584  
Eglin Air Force Base, Florida 32542***

*President  
Chris Nixon*

*President Elect  
Jeri Ghosh*

*Past President  
Bran McAllister*

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Buff Tibbetts*

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Rob Crist  
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*Election Chair  
Tim Swope*

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**MINUTES OF THE EXECUTIVE COMMITTEE MEETING**

1. **Call to Order.** President Chris Nixon called to order the Executive Committee meeting in Building 22, Eglin AFB, FL, on Tuesday, 10 June at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the 13 May 2008 meeting were approved.  
**Members in attendance:** Chris Nixon, Jeri Ghosh, Arissa Hodges, Buff Tibbetts, Neil Christianson, Ron Higdon, Rob Crist, Doug Davis, Dale Bridges.
3. **Reports:**
  - A. Treasurer – Buff Tibbetts reported the chapter has \$771.05 in checking and \$13,883.67 in money market account. Buff Tibbetts fielded questions regarding membership dues which are given to the chapter on a quarterly basis.
  - B. Education Chair – Mike Buck sent email stating scholarship info had been received and checks sent out to the schools of the awardees.
  - C. Membership Chair – Neil Christianson reported that correct email listings had been provided to the ITEA executive board members.
  - D. Programs Chair – Donna Self sent email stating the Enlisted Club had been reserved for our next guest speaker luncheon on August 19 at 11:00AM. Col Arnold Bunch has agreed to be our guest speaker. A topic idea is needed for the luncheon. Dale Bridges suggested Col. Bunch brief on some of the testing that was going on at Edwards AFB.
  - E. Awards Chair – Harry Strittmatter was not in attendance. Discussion was held on whether the quarterly ITEA award should be discontinued. Dale Bridges suggested that the award be discontinued since there is not enough participation and the award adds no value to the individual or the group they work for. Jeri Ghosh stated that if the awards are discontinued, then data needs to be collected and presented to back-up the decision. Dale Bridges took an action item to discuss ITEA quarterly awards with Wing leadership.
  - F. Symposium Chair – Mark Erickson was not in attendance. **C4ISR Symposium:** Chris Nixon stated that there was \$51,600 in profit from the C4ISR symposium. Nationals gave back \$10,000 into the chapter scholarship fund bring the scholarship fund total to \$15,569 with \$6000 going to the 2207-2008 scholarship awardees (leaves \$9,569 in fund). Chris Nixon stated he would speak with Regional VP to increase the amount of money put into the scholarship fund. **SEEK EAGLE:** New leadership requested a new place to hold the conference. Chris Nixon suggested the Emerald Coast Conference Center. Committee members are currently working on theme and a draft for a “Call for Papers” that Chris is to receive by the end of the month. **T&E Conference:** Previously, the board agreed to hold the next Test & Evaluation Forum on 10 Sept. 08. Discussion was held to move the date to 24 Sept 08. A topic still needs to be finalized. Jeri Ghosh suggested “Modeling and Simulation with Munitions and Weapons Development.” Further discussion was held on whom to invite for guest speakers.
  - G. Publications Chair – Rob Crist stated that scholarship winners and C4ISR article was sent in to the Journal. He also stated that if the quarterly ITEA awards are discontinued, we would need something to take its place in the Journal. Quarterly award winners are the main articles submitted to the Journal.
  - H. Election Chair – Tim Swope was not in attendance.
4. **Old Business:** None.

5. **New Business:**

- A. Chris Nixon suggested that the chapter set up an endowment with the OWC Foundation. To establish a scholarship endowment, a gift of \$15,000 must be given either as a one-time gift or over a period of time within 10 years. After discussion, all members present were in favor of establishing the scholarship endowment. Jeri Ghosh stated that a plan needs to be developed on the best way for the chapter to meet the \$15,000 gift requirement.

**Next Board of Directors Meeting:** Tuesday, 08 Jul 08 will be at Bldg 22, Room 107 conference room. The meeting will be at 12:00 PM.

6. The meeting adjourned at 1:00 PM.

Arissa Hodges, ITEA ECC Secretary