



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

*President
Chris Nixon*

*President Elect
Jeri Ghosh*

*Past President
Bran McAllister*

*Secretary
Ariisa Hodges*

*Treasurer
Buff Tibbetts*

*Board of Directors
Donna Self
Neil Christianson
Mark Erickson
Jim Brock
Ron Higdon
Ted Welch*

*Education Chair
Mike Buck
Chris Snider*

*Membership Chair
Betsy Thorn
Neil Christianson*

*Program Chairs
Donna Self
Ariisa Hodges*

*Awards Chair
Harry Strittmatter*

*Symposium Chair
Mark Erickson*

*Publications Chair
Rob Crist
Craig Otto*

*Election Chair
Tim Swope*

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Chris Nixon called to order the Executive Committee meeting in Building 22, Eglin AFB, FL, on Tuesday, 13 May 2008 at 12:00PM.
2. **Minutes of Previous Meeting.** Minutes of the 8 Apr 2008 meeting were approved.
Members in attendance: Chris Nixon, Jeri Ghosh, Bran McAllister, Buff Tibbetts, Neil Christianson, Mike Buck, Ron Higdon, and Donna Self
3. **Reports:**
 - A. Treasurer – Chapter has \$547.74 in checking and \$13,819.37 in money market account. Buff Tibbetts did not receive the bank statements this month and could not provide an update. He had receipts from the C4ISR conference to turn in to national.
 - B. Education Chair – Mike Buck reported that he was waiting to receive information about the colleges of choice from the scholarship winners. He will provide the university/college info to national. Jeri Ghosh does not have a volunteer to present the scholarship award at the FWB high school award ceremony yet.
 - C. Membership Chair – Neil Christianson reported that there are discrepancies on the Emerald Coast Chapter membership list. Neil will get with ITEA National Headquarters to correct discrepancies. Chris Nixon will bring the issue up at the next ITEA chapter telecon on 27 May '08.
 - D. Programs Chair – Donna Self was in attendance and reported that the next ITEA.AFA, NDIA, AOC luncheon is on 13 June '08. Chris Nixon contacted Col. Arnold Bunch via email to see if he would speak at ITEA's August luncheon.
 - E. Awards Chair – Harry Strittmatter was not in attendance
 - F. Symposium Chair – Mark Erickson was not in attendance. Chris provided preliminary results of the C4ISR conference: 192 attended with a net profit of \$37,327. National will put aside 25% of the net profit into an education account for our chapter to use for scholarships. Chris said if he would have done a better job estimating attendance we could have received more money from national. Chris proposed that the local chapter partner with Seek Eagle for the next (2009) symposium but without national help. Bran McAllister and Buff Tibbetts expressed concerns and recommended we study and understand all the issues, tasks and consequences of not using national. Neil Christianson recommended using Meeting Spots like the AAC Summit. Jeri Ghosh took an action to contact AAC's Summit POC to get more information about how they conduct their conference using Meeting Spots.
The board agreed to hold the next Test & Evaluation Forum on 10 Sept. 08. Chris took an action to reserve the conference center. Bran and Buff took an action to work on the topic and guest speakers.
 - G. Publications Chair – Rob Crist was not in attendance. He is still waiting for information on tester of the quarter, scholarship winners, etc. to send to the ITEA journal.
 - H. Election Chair – Tim Swope was not in attendance. His view is that a nomination committee needs get together in July to create ballot for opening Executive Board positions with general membership voting taking place in October.
4. **Old Business:** None.
5. **New Business:** Jeri Ghosh took an action to contact AAC's Summit POC to get more information about how they conduct their conference using Meeting Spots. Chris Nixon took an

action to reserve the conference center. Bran and Buff took an action to work on the topic and guest speakers.

.

Next Board of Directors Meeting: Tuesday, 10 Jun 08 will be at Bldg 22, Room 107 conference room. The meeting will be at 12:00 PM.

6. The meeting adjourned at 1:00 PM.

Chris Nixon for Arissa Hodges, ITEA ECC Secretary