



***Emerald Coast Chapter
International Test and Evaluation Association
Post Office Box 1584
Eglin Air Force Base, Florida 32542***

*President
Chris Nixon*

*President Elect
Jeri Ghosh*

*Past President
Bran McAllister*

*Secretary
Arisa Hodges*

*Treasurer
Buff Tibbetts*

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Neil Christianson
Mark Erickson
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*Membership Chair
Betsy Thorn
Neil Christianson*

*Program Chairs
Donna Self
Arisa Hodges*

*Awards Chair
Harry Strittmatter*

*Symposium Chair
Mark Erickson*

*Publications Chair
Rob Crist
Craig Otto*

*Election Chair
Tim Swope*

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

1. **Call to Order.** President Chris Nixon called to order the Executive Committee meeting in Building 22, Eglin AFB, FL, on Tuesday, 8 April 2008 at 12:00PM.
 2. **Minutes of Previous Meeting.** Minutes of the 11 March 2008 meeting were approved.
Members in attendance: Chris Nixon, Jeri Ghosh, Bran McAllister, Arissa Hodges, Buff Tibbetts, Neil Christianson, Mark Erickson, Mike Buck, Harry Strittmatter, Rob Crist, Craig Otto, Ron Higdon, Doug Davis, Tim Swope, and Major Tike Dunlap from the 46 TS.
 3. **Reports:**
 - A. Treasurer – Chapter has \$547.74 in checking and \$13,819.37 in money market account.
 - B. Education Chair – Mike Buck reported that 12 applicants applied for the ITEA scholarship program. It was moved and seconded that the chapter raise the number of awards from 5 to 6. After discussion, the motion unanimously passed. Mike Buck also mentioned that volunteers would be needed to attend the awards ceremonies at the scholarship winners' schools.
 - C. Membership Chair – Neil Christianson reported that there are discrepancies on the Emerald Coast Chapter membership list. Neil will get with ITEA National Headquarters to correct discrepancies. There was discussion on whether members' names could be posted on website. It was decided that name posting is allowed since membership is voluntary.
 - D. Programs Chair – Donna Self was not in attendance. Chris Nixon took an action item to contact Col. Arnold Bunch to see if he would speak at our July/August luncheon.
 - E. Awards Chair – Harry Strittmatter sent out request for ITEA tester of the quarter. Once nominations are received, Harry will send them out to Executive Board for review and take votes by email.
 - F. Symposium Chair – Mark Erickson stated that everything was set for the conference. A physical visit to the Convention Center will be made. The 46 TS can provide audio/visual equipment as well as volunteers for the conference. Bran McAllister had some notes to share with Mark Erickson off-line about set-up at the Convention Center. Jeri Ghosh would create the "prize basket" for ITEA Evaluation Form drawing.
 - G. Publications Chair – Rob Crist reported the Symposium ad was in the bulletin. He was waiting for information on tester of the quarter, scholarship winners, etc. to send to the ITEA journal.
 - H. Election Chair – Tim Swope stated that a nomination committee would get together in July to create ballot for opening Executive Board positions with general membership voting taking place in October.
 4. **Old Business:** None.
 5. **New Business:** None.
- Next Board of Directors Meeting:** Tuesday, 13 May 08 will be at Bldg 22, Room 107 conference room. The meeting will be at 12:00 PM.
4. The meeting adjourned at 1:00 PM.

Arisa Hodges, ITEA ECC Secretary